

government skills australia
**continuous
improvement**
PLAN 2010



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ALL TRAINING PACKAGES

No.	SCOPE OF WORK, INDUSTRY, SECTOR AND OCCUPATIONS/ SKILLS INVOLVED	INDUSTRY IMPERATIVES FOR THE WORK	LIKELY QUALIFICATION LEVELS AFFECTED	TIMELINES FOR START OF WORK & SUBMISSION TO NQC
1.0	Review all Units of Competency to ensure that they include relevant green skills.	National Quality Council (NQC) priority.	All	Action Plan prepared by 31 March 2010. Review and changes to be completed by 31 December 2010.
2.0	Review all Qualifications to ensure that they comply with the new rules on packaging flexibility (Training Package Development Handbook Revision 9, 23 December 2009).	National Quality Council (NQC) endorsed change to Training Package Development Handbook.	All	Analysis and work plan complete by 31 March 2010. Qualifications in high enrolment areas compliant by 30 June 2010. All qualifications compliant by 31 December 2010.

CSC07 CORRECTIONAL SERVICES

No.	SCOPE OF WORK, INDUSTRY, SECTOR AND OCCUPATIONS/ SKILLS INVOLVED	INDUSTRY IMPERATIVES FOR THE WORK	LIKELY QUALIFICATION LEVELS AFFECTED	TIMELINES FOR START OF WORK & SUBMISSION TO NQC
1.0	Consideration of development of specialist qualification for Intelligence Officers.	Identified through CSC07 review scoping report, GSA online feedback register, and Industry Advisory Committee feedback.	Diploma	Early-mid 2010. Submission late 2010 in CSC07 Version 2.
2.0	Consider development of a Vocational Graduate Certificate.	Identified through CSC07 review scoping report, GSA online feedback register, and Industry Advisory Committee feedback.	Vocational Graduate Certificate	Mid-late 2010. Submission late 2010 in CSC07 Version 2
3.0	Development of skill sets to meet operational needs.	Identified through CSC07 review scoping report, GSA online feedback register, and Industry Advisory Committee feedback.	N/A	Early-mid 2010. Submission late 2010 in CSC07 Version 2
4.0	Audit existing imported units for currency within their parent training packages. Import additional units as electives to address gaps identified and to provide for emerging needs.	Currency of training package.	All	Early 2010. Submission late 2010 in CSC07 Version 2
5.0	Update existing Units of Competency, particularly Range Statements, to cover identified gap or emerging needs.	Identified through CSC07 review scoping report, GSA online feedback register, and Industry Advisory Committee feedback.	All.	Early-mid 2010. Submission late 2010 in CSC07 Version 2
6.0	Develop new Units of Competency as electives for identified gap areas including: <ul style="list-style-type: none"> • Dealing with sex offenders • Victim awareness • Motivational interviewing • Cultural competency Further gap areas will be investigated through consultation.	Identified through CSC07 review scoping report, GSA online feedback register, and Industry Advisory Committee feedback.	Certificate IV, Diploma	Early-mid 2010. Submission late 2010 in CSC07 Version 2

LGA04 LOCAL GOVERNMENT

No.	SCOPE OF WORK, INDUSTRY, SECTOR AND OCCUPATIONS/ SKILLS INVOLVED	INDUSTRY IMPERATIVES FOR THE WORK	LIKELY QUALIFICATION LEVELS AFFECTED	TIMELINES FOR START OF WORK & SUBMISSION TO NQC
1.0	Investigation of inclusion of a Diploma level qualification for a multi-skilled paraprofessional stream in Environmental Health and Building Assessment	The Local Government and Shires Association of NSW and the NSW Public Sector ITAB support the inclusion of the accredited program into LGA04.	Diploma	Scoping complete. Consultation early-mid 2010. Submission mid- late 2010 in LGA04 Version 3.
2.0	Review of qualifications in Regulatory Services in relation to Ocean Lifeguards. Outcome may include revised qualification(s) or new skill sets.	Representation within LGA04 of Ocean Lifeguards as local government officers who are required to exercise regulatory powers.	LGA30404 Certificate III in Local Government (Regulatory Services) and LGA40504 Certificate IV in Local Government (Regulatory Services)	Scoping complete. Consultation early-mid 2010. Submission mid-late 2010 in LGA04 Version 3.
3.0	Potential development of skill sets for Local Government Emergency Management, Elected Council Officer and rates Revenue Clerks.	Feedback from industry indicates a need for skill sets for emergency management and elected council officers. Data collected through the GSA Workforce Development Branch indicates a need to strengthen the skills of rates Revenue Clerks.	Skill sets	Initial scoping of skill sets conducted 2009. Considerable variety identified in job roles. Specific scoping and consultation to be conducted 2010. Possible submission mid-late 2010 in LGA04 Version 3 (dependent on outcomes of consultation).
4.0	Quality assurance of training package to ensure that all publication formats are accurate.	Some RTOs have reported inconsistencies between the PDF version of the training package available on NTIS and the CD file version.	N/A	Amendments to be submitted in conjunction with LGA04 Version 3.

PUA00 PUBLIC SAFETY

No.	SCOPE OF WORK, INDUSTRY, SECTOR AND OCCUPATIONS/ SKILLS INVOLVED	INDUSTRY IMPERATIVES FOR THE WORK	LIKELY QUALIFICATION LEVELS AFFECTED	TIMELINES FOR START OF WORK & SUBMISSION TO NQC
1.0	<ul style="list-style-type: none"> • Complete review of the PUA00 Public Safety Training Package (PSTP). • Development of new occupational outcomes as identified by the industry sectors • Completion of Version 8 of the PSTP. Version 8 is the first (and major) component of the complete review of PSTP and also includes new material. 	<p>The PSTP has not completed a full review since its initial endorsement in 2000. While continuous improvement has been conducted, all material needs to be reviewed to reflect occupational changes and also comply with new policy. All sectors have identified new occupational standards that need to be agreed and endorsed as part of PUA00. Significant events such as bushfires and severe weather have highlighted the need for coordination across jurisdictions and state and territory boundaries. This has resulted in the development of nationally agreed operations standards.</p>	<p>All qualification levels will be affected as the review impacts all material in the PUA00.</p>	<p>Completion of the 'Case for Endorsement' for Version 8 of PUA00 in May 2010. Ongoing review of the PUA00 and development of new material. Completion of the Review of Public Safety Training Package by December 2011.</p>

PSP04 PUBLIC SECTOR

No.	SCOPE OF WORK, INDUSTRY, SECTOR AND OCCUPATIONS/ SKILLS INVOLVED	INDUSTRY IMPERATIVES FOR THE WORK	LIKELY QUALIFICATION LEVELS AFFECTED	TIMELINES FOR START OF WORK & SUBMISSION TO NQC
1.0	Translating and Interpreting	Need for national qualifications to replace the current state accredited Diploma and Advanced Diploma.	Diploma and Advanced Diploma - four qualifications at two AQF levels	Work commenced. To be submitted mid 2010 in Version 5.
2.0	Review of proportion of imported units in high usage qualifications: <ul style="list-style-type: none"> • Certificate III in Government • Certificate IV in Government • Certificate IV in Government (Investigation) • Certificate IV in Government (Court Services) • Certificate IV in Government (School Support Services) • Diploma of Government 	NQC Policy (See 'All Training Packages' section of this Continuous Improvement Plan).	Certificates III, IV and Diploma	Commencing April 2010 for completion end of June 2010.
3.0	Review of proportion of imported units in rest of qualifications in PSP04.	NQC Policy (See 'All Training Packages' section of this Continuous Improvement Plan).	Certificates II,III, IV and Diploma, Advanced Diploma and Vocational Graduate Certificates	Commencing July 2010 for completion end of December 2010.
4.0	Fair Trading/Consumer Affairs – scoping to determine need with possibility of adding a group to each of the Trade Measurement qualifications and renaming the qualifications as Trading Standards.	Introduction of National Consumer Law on 1 January 2011	Certificate IV and Diploma	Commencing July 2010 with completion in March 2011.
5.0	Government Human Resources – scoping and development of new qualification	Identified need from development of Workplace Relations qualifications and workforce development audits.	Certificate IV	Commencing July 2010 with completion in March 2011.
6.0	Government Policy Development and Community Capacity – review of current qualifications	Feedback from industry and RTOs over difficulty of delivery yet identified as area of growth due to the increased sophistication of stakeholders and lobbyists in this field.	Diploma	Commencing September 2010 with completion in June 2011.

PSP04 PUBLIC SECTOR

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7.0	OHS units in core of qualifications – review level and content – will mean recoding of large proportion of current qualifications	RTOs report implementation difficulty now that OHS has become a specialist rather than generalist role in government.	Certificates II,III, IV and Diploma, Advanced Diploma and Vocational Graduate Certificates	Commencing July 2010 with completion in March 2011.
8.0	Diploma of Government (Heavy Transport Regulation)	New national Heavy Transport legislation.	Diploma	Awaiting advice if this project is to go ahead.
9.0	Procurement – development of additional elective units.	Identified need by specialists involved in scoping 2009 project – these units were not as critical as those included in Version 4 – but are integral to the full suite of electives related to the professionalisation of procurement.	Diploma and Advanced Diploma	Commencing March 2010 with completion in December 2010.
10.0	Updating of Training Package to meet new layout of units and qualifications packaging	Identified need by DEEWR editors as package is increasingly hybrid	Certificates II,III, IV and Diploma, Advanced Diploma and Vocational Graduate Certificates	Commencing March 2010 with completion in July 2011.

NWP07 WATER

No.	SCOPE OF WORK, INDUSTRY, SECTOR AND OCCUPATIONS/ SKILLS INVOLVED	INDUSTRY IMPERATIVES FOR THE WORK	LIKELY QUALIFICATION LEVELS AFFECTED	TIMELINES FOR START OF WORK & SUBMISSION TO NQC
1.0	Full review to be conducted of NWP07, including functional analysis.		II, III, IV, Diploma, Advanced Diploma and Graduate Certificate	1 March 2010 – 31 March 2011
2.0	Additional units and modification to existing units to reflect increased water quality management focus.	Increased regulatory pressure across all jurisdictions.	All	1 March 2010 – 31 March 2011
3.0	Requirements for hydrography units of competence at Diploma, Advanced Diploma and Graduate Certificate levels to be investigated.	Australian Hydrographers Association.	III, IV, V, VI, VII	1 March 2010 – 31 March 2011
4.0	Underpinning knowledge and skills needs to be more specific to unit requirement.	Concern knowledge and skills are too generic and not reflective of specific requirements	All	1 March 2010 – 31 March 2011
5.0	Imported units to be reviewed.	Are they consistent with industry evolving needs?	All	1 March 2010 – 31 March 2011
6.0	Need for multiple qualifications per qualification level to be examined.	Industry and RTOs have expressed strong support for multiple qualifications	II, III, IV V, VI, VII	1 March 2010 – 31 March 2011
7.0	Increased number of units at Certificate IV, Diploma, Advanced Diploma and Graduate Certificate.	Insufficient units exist at all streams of the industry.	IV, V, VI, VII	1 March 2010 – 31 March 2011
8.0	Additional trade waste units at Diploma level.	Feedback from Trade Waste Reference Group indicates demand for higher level units.	IV, V, VI	1 March 2010 – 31 March 2011
9.0	Additional units may be required at Certificate levels II and III to address emerging technologies.	Emerging technologies need to be supported by appropriate competencies.	II, III	1 March 2010 – 31 March 2011